

21 JUL 1983

MEMORANDUM FOR: Chief, Building Services Branch, LSD/OL

FROM:



Director of Information Services

OIS Registry

File: Q+M STAT

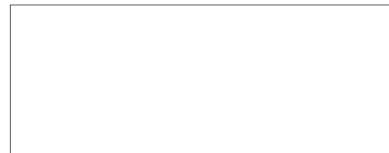
SUBJECT: Delegation of Authority to Issue One-Time Property Passes

1. The Office of Information Services is located in the Ames Center Building in Rosslyn. While the necessity to obtain a one-time property pass is not frequent, there are occasions when one is required to remove government or personal property from the Ames Center Building on a one-time basis. I believe this Office should have such authority and request the delegation of authority to issue one-time property passes to the officer identified below:



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Building for which authority needed: Ames Center



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EXO/OIS  (19 July 1983)

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